

## **A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

May 28, 2002 Meeting, 11:00 a.m.  
Design and Construction Conference Room, 2<sup>nd</sup> Floor, Mason Building

#### **SECTION I. AGENCY CONTRACTS**

Requests approval of the following

##### **1. DEPARTMENT OF ENVIRONMENTAL QUALITY**

1)	Village of Parma	\$ 195,000.00	Amendment
	Parma, MI	\$ 1,583,000.00	New Total
		To construct a community water system in an area of groundwater contamination and connect 57 properties to the water main	

##### **2. FAMILY INDEPENDENCE AGENCY**

1)	Catholic Social Services of Michigan	\$ 235,900.00	Amendment
	Muskegon, MI	\$ 943,153.51	New Total
		To provide in-home services to families receiving child abuse and neglect services	
2)	Every Woman's Place	\$ 97,800.00	Amendment
	Muskegon, MI	\$ 318,054.61	New Total
		To provide services to families with children ages 10 to 18 who are at risk of entering the child welfare system	
3)	District Health Department # 10	\$ 110,775.00	Amendment
	Cadillac, MI	\$ 443,100.00	New Total
		To provide coordination of complete clinical assessment and coordination of a wrap-around services	

2. FAMILY INDEPENDENCE AGENCY continued

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| 4) | Capital Area Community Services<br>Lansing, MI                       | \$ 278,218.00 Amendment<br>\$ 412,363.00 New Total<br>To provide homeless prevention services          |
| 5) | Child and Family Services of Southwestern MI, Inc.<br>St. Joseph, MI | \$ 320,000.00 Total<br>To provide respite services for families with at-risk or special needs children |
| 6) | West Michigan Community Mental Health<br>Ludington, MI               | \$ 707,543.01 Total<br>To coordinate a variety of services to families at risk for abuse/neglect       |

3. DEPARTMENT OF NATURAL RESOURCES

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| 1) | Gladwin County<br>Gladwin, MI | \$ 260,000.00 Total<br>Federal Land and Water Conservation Fund Grant for development of a youth sports complex |
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**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

4. DEPARTMENT OF CORRECTIONS

- |    |  |   |
|----|--|---|
| 1) | Rimpau Enterprises, Inc.<br>Santa Monica, CA | \$ 684,000.00 - 3 Years<br>071I2000220 Cloth for Duffle Bags, Michigan State Industries |
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5. DEPARTMENT OF MANAGEMENT AND BUDGET

- |    |                                       |   |
|----|---------------------------------------|---|
| 1) | Xerox Corporation<br>East Lansing, MI | \$ 1,010,986.83 - 6 Years<br>071R2002293 Lease/Purchase of Xerox 6180 for DMB Copy Center in the General Office Building, Secondary Complex |
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5. DEPARTMENT OF MANAGEMENT AND BUDGET continued

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| 2) | Xerox Corporation<br>East Lansing, MI | \$ 1,021,401.50 - 6 Years<br>071R2002281 Lease/Purchase<br>of Xerox 6180 for DMB Copy<br>Center in the Treasury<br>Building, Capital Complex |
| 3) | Earthgrains<br>Marquette, MI          | \$ 479,402.00 - 3 Years<br>071I2000038 Bread Products<br>for the Upper Peninsula   |

**CONTRACT CHANGES/EXTENSIONS**

6. DEPARTMENT OF ENVIRONMENTAL QUALITY

- |    |   |   |
|----|---|---|
| 1) | PerkinElmer Labworks<br>Baton Rouge, LA | \$ 20,000.00 Amendment<br>\$ 269,485.00 New Total<br>071B1001540 Lab Information<br>Management System (LIMS)<br>Software and Implementation |
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7. DEPARTMENT OF INFORMATION TECHNOLOGY

- |    |                                    |   |
|----|------------------------------------|---|
| 1) | IBM Global Services<br>Lansing, MI | \$ 171,000.00 Amendment<br>\$229,730,494.00 New Total<br>071B4000144 MAIN Technology<br>Services  |
| 2) | IBM Global Services<br>Lansing, MI | \$ 35,900.00 Amendment<br>\$ 4,253,154.00 New Total<br>071B1001455 Hosting Services<br>for E-Michigan for Increased<br>Traffic Levels and the<br>Development and Deployment of<br>an e-Michigan Executive<br>Dashboard Report                   |
| 3) | IBM Global Services<br>Lansing, MI | \$ 6,706,983.00 Amendment<br>\$ 10,960,137.00 New Total<br>071B1001455 Hosting Services<br>for E-Michigan to Install and<br>Implement Various Additional<br>Data Bases and Installation<br>and Management of Various<br>Software for e-Michigan |

7. DEPARTMENT OF INFORMATION TECHNOLOGY continued

4)	IBM Global Services	\$ 34,769.08	Amendment
	Lansing, MI	\$ 11,694,229.00	New Total
		071B1001454	Portal Services for E-Michigan

8. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	Peckham Vocational Industries	\$ 385,000.00	Amendment
	Lansing, MI	\$ 4,179,294.90	New Total
		071B9000683	Janitorial Services to add the Operations Center at Secondary Complex

2)	Segal Company	\$ 881,000.00	Amendment
	New York, NY	\$ 2,317,000.00	New Total
		071B9000018	Actuarial Services for DMB Retirement Services

3)	Haworth, Inc.	\$ 3,000,000.00	Amendment
	Holland, MI	\$ 86,897,084.89	New Total
		071B5000643	Open Space Furniture - Statewide

4)	Pinkertons, Inc.	\$ 270,218.00	Amendment
	Grand Rapids, MI	\$ 7,342,866.42	New Total
		071B2001234	Unarmed Security Guard Service for DMB Capital, Secondary, and North Complexes

9. DEPARTMENT OF NATURAL RESOURCES

1)	EDCO Publishing Inc.	\$ 20,000.00	Amendment
	Clarkston, MI	\$ 5,991,475.00	New Total
		071B9000302	Create a Video for the LAPs Program

10. DEPARTMENT OF TREASURY

1) Rotary Multiforms, Inc.	\$ 128,509.85	Amendment
Grand Rapids, MI	\$ 2,259,047.19	New Total
	071B8000107	Production,
		Collating, and Mailing of
		Annual and Weekly Sales,
		Use, and Withholding Tax
		Coupon Books

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

11. DEPARTMENT OF CORRECTIONS

1) Levi Acoff # 172953 \$ 10.00

The claimant (02-SAB/DOC-205) requests \$10.00 reimbursement for a partial can of bugler tobacco and a photo ticket that were lost by staff while he was in segregation. Due to the gross error by staff, reimbursement would normally be recommended but claimant did not provide any documentation to support the purchase price and date of purchase. Items whose price cannot be determined are not reimbursable; therefore the Department recommends denial of this claim.

2) Jackie Adkins #364059 \$ 28.59

The claimant (02-SAB/DOC-152) requests \$28.59 reimbursement for the loss of headphones stolen from his cell. There was no neglect on the part of the state. The Department recommends denial of this claim.

3) Kirk Anderson #177725 \$281.74

The claimant (02-SAB/DOC-153) requests \$281.74 reimbursement for the loss of a gold chain with charm and a watch. The items were lost while under the Department's control. There were no receipts. The maximum of the chain with a cross is \$50.00. The residual value of the watch is \$5.00 based upon

11. DEPARTMENT OF CORRECTIONS continued

the Average Cost Schedule. The Department recommends \$55.00 reimbursement for this claim.

- 4) Denisessa Braggs # 372358 \$ 12.19

The claimant (02-SAB/DOC-206) requests \$12.19 reimbursement for her earrings that were lost while under the sole control of the Department. The Department recommends approval of this claim.

- 5) Ronald Brown # 214427 \$ 40.25

The claimant (02-SAB/DOC-236) requests \$40.25 reimbursement for a roll of leather that was being stored in a hobbycraft locker. Staff mistakenly used the leather. Claimant provided a receipt documenting the price and that it was less than year old. The Department recommends approval of this claim.

- 6) Bernard Caldwell #242297 \$120.00

The claimant (02-SAB/DOC-219) requests \$120.00 reimbursement for the loss of his TV and damages to his typewriter. Due to a gross staff error when packing the claimant's property, the Department recommends the full amount of the Average Cost Schedule for the TV of \$80.00 and the cost of the typewriter repair of \$20.00, totaling \$100.00 for this claim.

- 7) Chandles Carsey # 370197 \$ 89.16

The claimant (02-SAB/DOC-114) requests \$89.16 reimbursement for two cassette tapes, a walkman, and beard trimmers that allegedly were not packed up with his property when he went to Temporary Segregation. Claimant signed a Property Receipt when he was returned to the general population stating that he received all of his property. The Department recommends denial of this claim because there is no proof of loss.

- 8) Sidney Chandler # 165278 \$775.50

The claimant (02-SAB/DOC-186) requests \$775.50 reimbursement for five copies of a Petition for Writ of Habeas Corpus that Staff was to mail out. Claimant provided a disbursement Authorization for the mailing costs, but no proof that he

11. DEPARTMENT OF CORRECTIONS continued

suffered a loss as a result of staff action/inaction. The Department recommends denial of this claim.

- 9) James Clements #206300 \$ 83.99

The claimant (02-SAB/DOC-212) requests \$83.99 reimbursement for his TV that was damaged while under staff control. The Department recommends the three-year depreciated value of \$33.60 as reimbursement for this claim.

- 10) Arnold Davis # 224440 \$ 2.75

The claimant (02-SAB/DOC-146) requests \$2.75 reimbursement for a pair of thermal boot socks he claims he did not receive after segregation. Claimant's property was not itemized when he went to segregation. Claimant did provide an order form from the purchase documenting the cost. The Department recommends denial of this claim because enough time elapsed that the socks could have been lost/sold before he went to segregation.

- 11) Lonnie Davis #233151 \$ 93.29

The claimant (02-SAB/DOC-211) requests \$93.29 reimbursement for damages to his TV while under the Department's control. The TV was over one-year old. The Department recommends the one-year depreciated amount of \$74.63 for this claim.

- 12) Quento DeBerry # 252396 \$ 4.52

The claimant (02-SAB/DOC-192) requests \$4.52 reimbursement for a lock that was damaged as a result of staff action. Claimant did not provide any documentation as to the cost or age of the lock so the value was determined from the Average Cost Schedule as \$7.00. The Department recommends approval of \$.70 for the residual value of the lock.

- 13) Ali Fathiree #175762 \$674.15

The claimant (02-SAB/DOC-197) requests \$674.15 reimbursement for the loss of his typewriter/word processor while under staff control. There were no receipts included with the claim. The Department recommends the residual value of the Average Cost Schedule of \$12.00 for this claim.

11. DEPARTMENT OF CORRECTIONS continued

- 14) Peter Flakes # 366052 \$112.88

The claimant (02-SAB/DOC-140) requests \$112.88 reimbursement for seven tapes, a tape player, and a pair of pants allegedly taken during a mass move from one facility to another. A Contraband Removal slip was issued but no hearing was held and the property disappeared. Claimant did not provide any documentation as to the cost or age of the items so the value was determined from the Average Cost Schedule as totaling \$ 90.00. The Department recommends approval of \$9.00 for the residual value of the items.

- 15) Michael Ford #237241 \$ 93.50

The claimant (02-SAB/DOC-193) requests \$93.50 reimbursement for the loss of his TV, damaged while under staff control. The Department recommends reimbursement of the actual cost of the TV of \$91.99.

- 16) Ernest Fugate # 219803 \$ 25.00

The claimant (02-SAB/DOC-184) requests \$25.00 reimbursement for numerous items of personal property that were lost by staff. Toiletries are not reimbursable according to operating procedures. Claimant provided no receipts for the remaining items. The value of the items cannot be determined, so they are not reimbursable according to Operating Procedures. The Department recommends denial of this claim.

- 17) Gregory Fuller # 343776 \$109.00

The claimant (02-SAB/DOC-183) requests \$109.00 reimbursement for his TV that was accidentally damaged as a result of staff action. Claimant provided a receipt showing the TV was purchased for \$106.20 and was less than a year old. The Department recommends approval of \$106.20 for this claim.

- 18) Israel Gonzalez # 297088 \$ 34.00

The claimant (02-SAB/DOC-154) requests \$34.00 reimbursement for 100 \$.34 stamps that were confiscated by staff and lost. The Department recommends approval of this claim.



11. DEPARTMENT OF CORRECTIONS continued

- 19) Jonathan Good # 197972 \$198.69

The claimant (02-SAB/DOC-231) requests \$198.69 reimbursement for his typewriter that was lost as a result of staff action/inaction. Claimant provided a receipt showing that he purchased the typewriter for \$198.69 and it was six years old. The Department recommends approval of \$19.87 for the depreciated value of the typewriter.

- 20) Anthony Hardison # 217888 \$ 24.83

The claimant (02-SAB/DOC-230) requests \$24.83 reimbursement for his tape player that was allegedly missing from the property he received when he arrived after transfer. There were no property receipts made immediately before he transferred or when he arrived at his new facility. The last property receipt made before he transferred did not list a tape player on it though. Since there is no proof of a loss, the Department recommends denial of this claim.

- 21) Eric Jamal Harris #211081 \$282.97

The claimant (02-SAB/DOC-159) requests \$282.97 reimbursement for the loss of his TV, 5 cassettes and personal hygiene and religious materials. The hygiene and religious material did not have a determined value and are not recommended for reimbursement. The one-year-old TV is depreciated to a value of \$80.00. The value of the five cassettes was uncertain based upon various receipts. The Department recommends the residual value of \$.50 each for the five cassettes. The total amount recommended by the Department is \$82.50 for this claim.

- 22) Jerry Hearn # 371157 \$ 5.40

The claimant (02-SAB/DOC-139) requests \$5.40 reimbursement for ten \$.34 stamps and a debit card that he alleges were missing from his stamp order. Claimant opened his order bag without the presence of staff to verify the order. Procedures are clear about opening store orders without staff present. There is no reimbursement for the order. A replacement card was purchased for \$2.00 and the Department recommends \$2.00 reimbursement for the card.

11. DEPARTMENT OF CORRECTIONS continued

23) Phillip Herndon # 231404 \$ 90.00

The claimant (02-SAB/DOC-150) requests \$90.00 reimbursement for his TV that was damaged when he was trying to light a wick from his outlet for smoking cigarettes. The damage occurred then. The Department recommends denial of this claim because claimant's actions caused the damage.

24) Donnie Hester # 184063 \$ 35.00

The claimant (02-SAB/DOC-145) requests \$35.00 reimbursement for a completed hobbycraft project that was damaged while under the sole control of the Department. The finished project was being held at the front desk for an officer who had agreed to pay \$35.00 for it. When the officer arrived, the project was broken into several pieces. The Department recommends approval of this claim.

25) Gregory Hill #180796 \$102.00

The claimant (02-SAB/DOC-198) requests \$102.00 reimbursement for a TV damaged as a result of a power surge. The claimant did not provide any receipts for the date or amount of the TV purchase. The Department recommends the residual value of the Average Cost Schedule of \$8.00 for this claim.

26) Michael Humbarger #195344 \$ 17.60

The claimant (02-SAB/DOC-213) requests \$17.60 reimbursement for a set of liquigems ordered but not received. The hobbycraft items were received by the facility, but lost prior to the claimant receiving them. The Department recommends approval of this claim.

27) Anthony Jones #268606 \$ 46.56

The claimant (02-SAB/DOC-214) requests \$46.56 reimbursement for the loss of his walkman while under staff control. Receipts were provided. The Department recommends reimbursement of this claim.

11. DEPARTMENT OF CORRECTIONS continued

28) Willie Jones # 165125 \$260.00

The claimant (02-SAB/DOC-131) requests \$260.00 reimbursement for his typewriter and ribbons that were allegedly damaged by a staff member that was harassing him. An investigation of the situation did not bring to light any proof supporting claimant's accusations. The Department recommends denial of this claim.

29) Darnell Lewis #276368 \$288.60

The claimant (02-SAB/DOC-172) requests \$288.60 reimbursement for the loss of 24 tapes, tape case, and radio that were stolen as a result of staff action/inaction. Documentation was provided for 21 tapes at various depreciation amounts totaling \$203.56. The remaining three tapes were valued at the residual value of the Average Cost Schedule (ACS) totaling \$1.50. There was no documentation for the radio or tape case. The Department recommends the residual value of the ACS of \$2.00 for the radio and \$.60 for the tape case. The total amount of reimbursement recommended by the Department is \$207.66.

30) Lee Little #237389 \$112.65

The claimant (02-SAB/DOC-215) requests \$112.65 reimbursement for the loss of a TV. The TV was lost while under staff control. The Department recommends a two-year depreciated value of \$67.59 for this claim.

31) Dannie Martin # 163789 \$374.72

The claimant (02-SAB/DOC-148) requests \$374.72 reimbursement for numerous items of personal property that were stolen from his cell. Claimant alleges that it is common knowledge that some cell keys can open other cell doors and that is how his property was stolen. An investigation determined that staff made appropriate rounds on the date in question making it extremely hard for a prisoner to break into a room door and footlocker and remove all the items being claimed without being detected by a staff member. The Department recommends denial of this claim.

11. DEPARTMENT OF CORRECTIONS continued

32) Bernard McGee #193868 \$ 9.85

The claimant (02-SAB/DOC-124) requests \$9.85 reimbursement for his toiletries given to another prisoner by staff in error. Reimbursement would be available as an exception due to a gross staff error. However, the claimant provided no receipt for the items to determine the actual value. Therefore, the Department recommends denial of this claim.

33) Jacob Mendizabel # 324686 \$ 36.60

The claimant (02-SAB/DOC-189) requests \$36.60 reimbursement for a hobbycraft order that he never received. The Department recommends approval of this claim.

34) David Middleton # 160721 \$ 47.60

The claimant (02-SAB/DOC-188) requests \$47.60 reimbursement for some magazines he ordered but never received from the vendor. The vendor should be contacted. The Department recommends denial of this claim.

35) David Middleton # 160721 \$174.29

The claimant (02-SAB/DOC-194) requests \$174.29 reimbursement for his typewriter that was damaged while under the sole control of the Department. Claimant provided a receipt showing he paid \$169.55 for the typewriter and that it was two years old when it was damaged. The Department recommends approval of \$101.73 for the depreciated value of the typewriter.

36) Kenneth Moore # 225716 \$ 20.40

The claimant (02-SAB/DOC-190) requests \$20.40 reimbursement for 60 \$.34 stamps lost while under the sole control of the Department. The Department recommends approval of this claim.

37) Zack Morris # 161640 \$277.99

The claimant (02-SAB/DOC-235) requests \$277.99 reimbursement for his typewriter and 25 disks that were lost while under the sole control of the Department. Claimant provided a

11. DEPARTMENT OF CORRECTIONS continued

receipt showing he paid \$277.99 for the typewriter and that it was more than five years old when it was damaged. Claimant provided no documentation for the disks but estimated \$40 which is reasonable. The Department recommends approval of \$27.80 for the residual value of the typewriter and \$4.00 for the residual value of the disks, totaling \$31.80 for this claim.

38) Jason Mourguet # 292792 \$283.66

The claimant (02-SAB/DOC-191) requests \$283.66 reimbursement for 22 cassette tapes and 10 magazines which allegedly were lost by staff when he transferred. He signed his property receipt upon arrival at his new facility indicating there was nothing missing and no tapes or magazines were listed on it anyway. Since no loss can be substantiated, the Department recommends denial of this claim.

39) Jason Mourguet # 292792 \$ 96.00

The claimant (02-SAB/DOC-223) requests \$96.00 reimbursement for his TV that was inappropriately destroyed by staff. Claimant provided a receipt showing that he purchased the TV for \$96.00 and that it was one year old when it was destroyed. The Department recommends approval of \$76.80 for the depreciated value of the TV.

40) Michael Osburn # 149388 \$ 29.75

The claimant (02-SAB/DOC-185) requests \$29.75 reimbursement for a pair of shoes that were lost while under the sole control of the Department. Claimant provided a receipt showing he paid \$50.31 for the shoes that that they were more than two years old when they were lost. The Department recommends approval of \$5.03 for the depreciated value of the shoes.

41) Anthony Patterson #249919 \$ 22.10

The claimant (02-SAB/DOC-216) requests \$22.10 reimbursement for headphones lost while under staff control. The headphones had been repaired within the last year. The Department recommends reimbursement of \$22.10 for this claim.

11. DEPARTMENT OF CORRECTIONS continued

- 42) William Phillips # 305997 \$169.55

The claimant (02-SAB/DOC-167) requests \$169.55 reimbursement for his typewriter that was damaged while under the sole control of the Department. Claimant provided a receipt showing he paid \$169.55 for the typewriter and that it was less than one year old when it was damaged. The Department recommends approval of this claim.

- 43) Todd Pitts # 192657 \$ 24.85

The claimant (02-SAB/DOC-133) requests \$24.85 reimbursement for socks, a watch, and t-shirts allegedly damaged as the result of staff action. An investigation determined that the clothing was renumbered and returned to the claimant; therefore, claimant suffered no loss regarding the clothing. The watch was broken when the claimant put it on and was not broken as a result of staff action. The Department recommends denial of this claim.

- 44) Michael Raedeke #313958 \$ 48.75

The claimant (02-SAB/DOC-199) requests \$48.75 reimbursement for a walkman that was stolen from his cell, accidentally left open by an officer. The claimant did not provide a receipt. The Department recommends the residual value of Average Cost Schedule in the amount of \$3.00 for this claim.

- 45) Robin Sarres #181518 \$171.07

The claimant (02-SAB/DOC-195) requests \$171.07 reimbursement for the loss of store goods lost while under the sole control of the Department. Due to a gross staff error, the Department recommends the reimbursement in full for this claim.

- 46) Gary Spann # 242437 \$103.00

The claimant (02-SAB/DOC-147) requests \$103.00 reimbursement for prescription eyeglasses that his family bought for him. Since his family purchased the glasses, they suffered the loss, not the claimant. His family should file a claim on his behalf. The Department recommends denial of this claim.

11. DEPARTMENT OF CORRECTIONS continued

- 47) Don Jimmy Spicer # 229929 \$ 43.50

The claimant (02-SAB/DOC-196) requests \$43.50 reimbursement for his radio that was damaged while under the sole control of the Department. Claimant provided a receipt showing he paid \$43.50 for the radio and that it was over five years old when it was damaged. The Department recommends approval of \$4.35 for the residual value of the radio.

- 48) Lance Shackelford # 293755 \$ 28.50

The claimant (02-SAB/DOC-234) requests \$28.50 reimbursement for his sweatshirt and sweatpants that were damaged by bleach in the laundry. Claimant provided a receipt showing he paid \$31.20 for the items and they were less than a year old when damaged. The Department recommends approval of \$31.20 for the items.

- 49) Leondais Smith # 202658 \$ 45.25

The claimant (02-SAB/DOC-170) requests \$45.25 reimbursement for his footlocker that was accidentally damaged a result of staff action. Claimant provided a receipt showing he paid \$45.25 and that the footlocker was less than a year old when damaged. The Department recommends approval of this claim.

- 50) Deionandrea Sweeting # 303603 \$ 96.10

The claimant (02-SAB/DOC-155) requests \$96.10 reimbursement for his TV that was damaged while under the sole control of the Department. Claimant provided a receipt showing the TV cost \$96.10 and that it was over 1 year old when damaged. The Department recommends approval of \$76.88 for the depreciated value of the TV.

- 51) Andrew Tackebury # 270625 \$ 27.94

The claimant (02-SAB/DOC-237) requests \$27.94 reimbursement for three books he ordered but never received. Claimant did not pay for the books himself and, therefore, cannot be reimbursed for them. His friend will have to file a claim. The Department recommends denial of this claim.

11. DEPARTMENT OF CORRECTIONS continued

52) Jose Tello # 282024 \$109.00

The claimant (02-SAB/DOC-169) requests \$109.00 reimbursement for his TV that was damaged while under the sole control of the Department. Claimant provided a receipt showing that he paid \$98.25 and that the TV was less than a year old when damaged. The Department recommends approval of \$98.25 for the TV.

53) James Terrill # 284340 \$ 90.00

The claimant (02-SAB/DOC-151) requests \$90.00 reimbursement for a Cincinnati Reds Starter jacket that was confiscated from another inmate. The other inmate's ID number was in the jacket but was not placed there by the Property Officer. Claimant has a memo from an officer stating that the jacket belonged to claimant 9 months before it was confiscated from the other inmate. During the 9-month period, claimant could have loaned/sold/traded the jacket to another inmate so there is not sufficient evidence that the confiscated coat was still legitimately owned by claimant. The Department recommends denial of this claim.

54) Duane Thomas # 175633 \$159.95

The claimant (02-SAB/DOC-082) requests \$159.95 reimbursement for his typewriter that was confiscated during the mass move to another facility. Though a Contraband Removal slip was not prepared, claimant's Disbursement Authorization for the typewriter appears to have been altered. Claimant could not provide other proof of ownership; therefore, the Department recommends denial of this claim.

55) Terrence Walker # 228090 \$ 32.00

The claimant (02-SAB/DOC-181) requests \$32.00 reimbursement for a pair of gym shoes that were lost while under the sole control of the Department. Claimant provided a receipt showing that he purchase the shoes for \$23.25 and that they were less than a year old when lost. The Department recommends approval of \$23.25 for the shoes.



12. FAMILY INDEPENDENCE AGENCY

- 1) Cathy A. Rytlewski \$250.00

The claimant (02-SAB-036) requests \$250.00 reimbursement for damages to her vehicle incurred in a state parking lot. The claimant is requesting her insurance deductible. The vehicle was keyed while parked. There was no neglect on the part of the State. The Department recommends denial of this claim.

13. DEPARTMENT OF STATE

- 1) Millers American Rental, Inc. \$300.00

The claimant (01-SAB-221) requests \$300.00 reimbursement for towing and storage fees incurred due to an error by the Department of State. The Department recommends reimbursement of this claim.

- 2) Kenneth Pepke \$ 17.00

The claimant (02-SAB-070) requests \$17.00 reimbursement for a stop payment fee due to a check lost by the Department. The Department recommends approval of this claim.

14. DEPARTMENT OF TRANSPORTATION

- 1) Cheryl Veresh \$ 23.31

The claimant (02-SAB-073) requested \$23.31 reimbursement for the replacement of slacks torn by an accident on the job. A construction panel fell on the claimant while crews were working near her office. The Department recommends the depreciated value of \$10.07 for this claim.

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

15. DEPARTMENT OF CORRECTIONS

- 1) The Department's monthly report submitted pursuant to the Administrative Procedures of 0620.02. A copy of the report is on file with the State Administrative Board Secretary.

March 2002 - 2 claims approved

16. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$1,071.00 at 9911 Mark Twain, Detroit, MI

17. DEPARTMENT OF TREASURY

Requests approval of a Resolution of the State Administrative Board Authorizing Issuance of Not to Exceed \$350,000,000 in State of Michigan General Obligation Refunding Bonds.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

# **S U P P L E M E N T A L     A G E N D A**

## **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

May 28, 2002 Meeting, 11:00 a.m.  
Design and Construction Conference Room, 2<sup>nd</sup> Floor, Mason Building

### **SECTION I. AGENCY CONTRACTS**

### **SECTION II. DMB CONTRACTS**

Requests approval of the following:

#### **1s. DEPARTMENT OF INFORMATION TECHNOLOGY**

- |    |   |  |
|----|---|--|
| 1) | Vignette Public Sector &<br>Education<br>Austin, TX | \$ 991,000.00 1 year<br>071R2002592 Migration of<br>agency intranet sites to Vignette<br>Content Manager for eMichigan |
|----|---|--|

### **SECTION III. RELEASE OF FUNDS TO WORK ORDER**

### **SECTION IV. REVISION TO WORK ORDER**

### **SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

### **SECTION VI. CLAIMS - PERSONAL INJURY**

### **SECTION VII. APPROVAL OF SPECIAL ITEMS**

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.